



Charter Township of Royal Oak, *Parks and Recreation Board Meeting*

Thursday, October 1, 2026

Grant School, Room 210 at **6:30p**
21131 Garden Lane, Ferndale MI 48220

A. Call to order

1. Opening
2. Invocation
3. Roll Call
4. Approve August 6, 2026 meeting minutes (no Parks and Recreation Board meeting held September 3, 2026 due to a lack of quorum)
5. Approve Agenda

B. Old Business

1. Park maintenance discussion
2. Fall schedule 2026

C. New Business

1. Civic Center Park ceremony
2. Budget worksheet for 2027
3. Approve budget transfer

D. Directors report

1. Back to school giveaway
2. OST Grant update
3. Christmas celebration

E. Treasury report

1. Parks and Recreation Revenue/Expenditures
- 2.

F. Citizens comment

G. Adjournment

Charter Township of Royal Oak Township
Parks and Recreation Board Minutes – August 6, 2026
21131 Garden Lane, 2nd Floor
Ferndale, MI 48220

A. Call to order 6:34 p.m.

1. Opening

2. Invocation: Silent prayer

3. Roll Call: Commissioner Dennis King, Debra Pollock, Javon Edwards, Toby Tansil, and Armond Respress present.

4. Approve / review special meeting minutes from June 30, 2026.

Motion made by Commissioner J. Edwards to approve June 30 special meeting minutes second by D. King. All in favor Yea - **motion approved**

5. Approve Agenda

Motion made by Commissioner D. Pollock to approve agenda with additional items second by D. King. All in favor Yea - **motion approved**

B. New Business

1. Parks maintenance discussion

2. Fall schedule 2026.

3. Budget discussion 2027

4. Parks and Recreation reservation application discussion and approval.

Motion made by Commissioner J. Edwards to approve Parks Reservation Application second by T. Tansil. All in favor Yea - **motion approved.**

5. Approve resolution to accept \$5,000 donation from New Age financial and New Way Motors for programs for Royal Oak Township residents.

Motion made by Commissioner D. Pollock to accept donation of \$5,000 from New Age financial and New Way Motors second by D. King. All in favor Yea - **motion approved.**

C. Director report

1. OST Grant update

2. School supplies giveaway August 20

3. Leo Grant update

D. Treasurer's report

1. Approve or disapprove additional \$ 3,145 from LEO Grant to EYDL for Summer Day Camp Events.

Motion made by Commissioner D. King to approve additional \$3,145 from Leo Grant to EYDL for Summer camp events second by T. Tansil. All in favor Yea motion approved.

2. Approve or disapprove \$2,250 to RL creative solutions LLC for Parks and Recreation reservation application completion.

Motion made by Commissioner D. King to approve \$2,250 to RL Creative Solutions LLC second by J. Edwards. All in favor Yea - **motion approved.**

3. Approve or disapprove budget for Oakland County Parks and Recreation fun Day.

Motion made by Commissioner D. King to approve \$2,700 for Community fun Day in partnership with Oakland County Parks and Recreation July 27, 2026 second by D. Pollock. All in favor Yea - **motion approved.**

E. Citizens comment: Genean Joshua, Kimberly Reaves, Mrs. Maria

F. Adjournment: Motion made by Commissioner D. Pollock to adjourned meeting, second by T. Tansil. All in favor Yea - **motion approved.**

Meeting adjourned at 7:11 p.m.

GL NUMBER	DESCRIPTION	2026 AMENDED BUDGET	YTD BALANCE 09/30/2026 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2026 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDDT USED
Fund 208 - PARKS/RECREATION FUND						
Revenues						
Dept 000						
208-000-402.000	CURRENT PROPERTY TAX	110,245.00	112,032.49	0.00	(1,787.49)	101.62
208-000-420.000	DELINQUENT PERSONAL PROP TAX	0.00	2,086.10	0.00	(2,086.10)	100.00
208-000-432.000	PAYMENT IN LIEU OF TAXES	4,000.00	0.00	0.00	4,000.00	0.00
208-000-565.000	STATE GRANTS	14,145.00	0.00	0.00	14,145.00	0.00
208-000-674.000	DONATIONS	5,000.00	5,000.00	0.00	0.00	100.00
Total Dept 000		133,390.00	119,118.59	0.00	14,271.41	89.30
TOTAL REVENUES						
		133,390.00	119,118.59	0.00	14,271.41	89.30
Expenditures						
Dept 751 - PARKS AND RECREATION						
208-751-703.000	SALARIES	28,600.00	19,564.00	1,100.00	9,036.00	68.41
208-751-708.000	UNEMPLOYMENT COMPENSATION	600.00	0.00	0.00	600.00	0.00
208-751-715.000	FICA	3,600.00	2,645.22	138.90	954.78	73.48
208-751-725.000	WORKER'S COMPENSATION	1,010.00	542.27	0.00	467.73	53.69
208-751-730.000	BOARD MEETING PER DIEM	18,200.00	12,450.00	700.00	5,750.00	68.41
208-751-752.000	SUPPLIES	200.00	0.00	0.00	200.00	0.00
208-751-801.040	ATTORNEY FEES	3,000.00	685.32	685.32	2,314.68	22.84
208-751-801.800	ACCOUNTING SERVICES	10,000.00	4,000.00	2,000.00	6,000.00	40.00
208-751-804.001	PAYROLL SERVICE - ADP	2,200.00	1,076.86	0.00	1,123.14	48.95
208-751-807.000	PROFESSIONAL FEES - AUDIT	840.00	840.00	840.00	0.00	100.00
208-751-808.000	ASSESSING	1,800.00	1,800.00	0.00	0.00	100.00
208-751-826.000	OPERATING EXPENSES	2,000.00	476.89	0.00	1,523.11	23.84
208-751-871.000	PROGRAMS	43,705.00	29,747.88	7,480.00	13,957.12	68.07
208-751-871.100	GRANT PROGRAMS	14,145.00	14,145.00	14,145.00	0.00	100.00
208-751-900.000	PRINTING & PUBLISHING	2,000.00	2,250.00	2,250.00	(250.00)	112.50
208-751-935.000	PROPERTY LIABILITY INSURANCE	2,900.00	3,866.56	3,866.56	(966.56)	133.33
208-751-948.000	COMPUTER SERVICES	90.00	90.00	90.00	0.00	100.00
208-751-977.000	EQUIPMENT	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 751 - PARKS AND RECREATION		138,390.00	94,180.00	33,295.78	44,210.00	68.05
TOTAL EXPENDITURES						
		138,390.00	94,180.00	33,295.78	44,210.00	68.05
Fund 208 - PARKS/RECREATION FUND:						
TOTAL REVENUES						
		133,390.00	119,118.59	0.00	14,271.41	89.30
TOTAL EXPENDITURES						
		138,390.00	94,180.00	33,295.78	44,210.00	68.05
NET OF REVENUES & EXPENDITURES						
		(5,000.00)	24,938.59	(33,295.78)	(29,938.59)	498.77
BEG. FUND BALANCE						
		1,312.15	1,312.15			
END FUND BALANCE						
		(3,687.85)	26,250.74			